

Arcadia
Production Schedule

Friday, Nov 2	10:30am	Initial Design Concept Discussion	4T12
Thurs, Nov 15	10:30am	Preliminary Design Meeting (drawings, white model, swatches)	4T12
Nov 19 - Nov 23		Pricing and Revision Discussions (preliminary costs due by November 21)	
Monday, Nov 26	11:30am	Final Designs Due (incl. props, set dressing, accessories, etc.) Presentation to 3801 Students	0T20 - design lab
December 3 - 7		DEADLINES THIS WEEK: - Pricing, Planning, Ordering - Props meeting with Director - Stage Management Prep - Costume Measurements	
Wed, Dec 5	1:00pm	Reading with Cast	0T19
December 5 - 19		Exams	
December 21 - January 2		CAMPUS CLOSED	
Thursday, Jan 3		Campus Opens	
Monday, Jan 7		DEADLINES THIS WEEK: - Rehearsal Props, Costumes - Poster Discussions with Director - Sound Synopsis	
	12:30-1:20pm	Production Meeting # 1	4C83
	3:30pm	REHEARSALS BEGIN	2T15
Monday, Jan 14		DEADLINES TODAY: - Press Release to Melinda (noon) - Poster Draft for Proofing	
	12:30-1:20pm	Production Meeting # 2	4C83
Monday, Jan 21		DEADLINES THIS WEEK: - Poster to Print - Phone & Web ticket reservations open - Costume Fittings as needed - Sound 'listening meeting' with Director	
	12:30-1:20pm	Production Meeting # 3	4C83
Friday, Jan 25		Rehearsal Sound Due Rehearsal Run Through	
Monday, Jan 28		DEADLINES THIS WEEK: - Headshots (cast, designers, stage mgmt, director) - Fittings as needed WITH DIRECTOR - Seating configuration / pre-installation work (TBC) - 2801 strke house plot (see T. Babcock for schedule)	
	12:30-1:20pm	FINAL PRODUCTION MEETING	4C83

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Tuesday, Jan 29	10:00am	Preliminary Lx Plot Due (mtg) Followed by filter inventory, planning mtg, additional orders	4T12
Thursday, Jan 31	10:00am	Final Lx Design Meeting	4T12
Friday, Feb 1		DEADLINES TODAY: - Program info to Allison (noon) - Props/Costumes Add/Changes - Complete Rehearsal Sound 11am-1pm Sound Installation and Base Level Tests QUIET REQUIRED 1:00pm Prep for Lighting Hang 2:00pm-10pm Lighting Hang <i>(incl. patch, install production tbl, 1 hour meal break)</i> 6:30pm Rehearsal Run Through	2T15
Saturday, Feb 2	10:00am	Prep Work	
	10:30am-2:30p	Lighting Focus	
	2:30-10:00pm	Scenic Painting Work on Stage	
Sunday, Feb 3	10am-2pm	Complete Lighting Focus	
	3pm-7pm	Scenic Painting/Dressing work - Lx notes as possible	
Monday, Feb 4	AM	Set Work as necessary	
	1pm-5pm	Levels and Cues (<i>Lights AND Sound</i>)	
	5:00pm	Tech notes	
	6:00pm	Tech Meal Break	
	6:30-8:30	Costume Dress Parade	2T15, 2T21, 2T14
	Evening	Tech work on stage as necessary	
Tuesday, Feb 5		SHOW SHOES IN DRESSING ROOMS BY 6:00PM AM Complete Set Work, backstage ,dressing room set-up, etc 1:00pm Levels and Cues 5:00pm Tech Notes (SM, DIR Meal Break) 6:00pm Tech Meal Break (SM, show crews Prep Spaces) 7:00pm Rehearsal on stage WITH FULL TECH (safety, orientation, etc) 10:00pm End of Day	
Wed, Feb 6	9am - 11am	Scenic Painting touch-ups with Designer	
	12pm-2pm	Complete Levels and Cues	
	2pm-3:30pm	Tech notes, Director/SM meal break	
	3:30pm	Work Scenes WITH TECH	
	5:00pm	Meal Break	
	6:00pm	Prep for Cue 2 Cue (<i>Major costumes only</i>)	FULL COMPANY
	6:30-10pm	Cue to Cue	
Thursday, Feb 7	AM	Tech work as necessary	
	7:00pm	Resume Cue to Cue (7:15pm)	FULL COMPANY
	10:30pm	End of Day	
Friday, Feb 8	AM	TBD	
	3:30pm	Work Scenes WITH TECH	
	5:00pm	Meal Break	
	6:00pm	Show Call	FULL COMPANY
	6:30-10:30	Tech Run (<i>Major Costume Changes only</i>) followed by notes	
Saturday, Feb 9		DARK - NO THEATRE ACCESS	

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Sunday, Feb 10	10:00am	Work Scenes with Tech (10:15)	FULL COMPANY
	12:30pm	Tech Notes, show crews/cast meal break	
	1:30pm	Cast work NO tech, Tech meal break	
	2:30pm	Prep for Tech Dress	FULL COMPANY
	3pm-6pm	Tech Dress followed by notes (<i>Archival Photos</i>)	

Monday, Feb 11	DAYTIME	Notes as Necessary	
	3:30pm	Into costume, followed by photo/media call with LX	
	5:00pm	Meal Break	
	6:00pm	FULL COMPANY CALL	
	7:00-10pm	Dress Rehearsal followed by notes (<i>Archival Photos?</i>)	

Tuesday, Feb 12	DAYTIME	Clean House	As Called
	2:30pm	Stage Available for cast rehearsal as required	
	7:00pm	FULL COMPANY CALL	
	7:30pm	Half Hour Call (<i>house opens at 7:45 latest</i>)	
	8:00pm	Opening Night, followed by Reception	

Wed, Feb 13	6:30pm	Voice on Stage	CAST
	7:00pm	FULL COMPANY CALL - show prep	
	7:30pm	Half Hour Call (<i>house opens at 7:45 latest</i>)	
	8:00pm	Show # 2	

Thursday, Feb 14	6:30pm	Voice on Stage (<i>History students make other arrangements</i>)	
	7:00pm	FULL COMPANY CALL - show prep	
	7:30pm	Half Hour Call (<i>house opens at 7:45 latest</i>)	
	8:00pm	Show # 3	

Friday, Feb 15	6:30pm	Voice on Stage	CAST
	7:00pm	FULL COMPANY CALL - show prep	
	7:30pm	Half Hour Call (<i>house opens at 7:45 latest</i>)	
	8:00pm	Show # 4	

Saturday, Feb 16	12:30pm	Voice on Stage	
	1:00pm	FULL COMPANY CALL - show prep	
	1:30pm	Half Hour Call (<i>house opens at 1:45 latest</i>)	
	2:00pm	<i>Matinee Performance</i>	
	5:00pm	Meal Break	
	6:00pm	FULL COMPANY CALL - show prep	
	6:30pm	Half Hour Call (<i>house opens at 6:45 latest</i>)	
	7:00pm	FINAL SHOW - followed by Strike and Restoration of ALL spaces	

READING WEEK

Sunday, February 17 - Saturday, February 23

Fri, March 1	12:30pm	Post Mortem	Prod Instructors, PM, Dir, Designers, As Requested
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Normal rehearsal schedule is as follows in room 2T15:

Monday, Wednesday, Friday: Voice 2:30-3:30 Rehearsal: 3:30-5:30 & 6:30-10:00pm
Tuesday, Thursday: 7:00pm - 10:00pm

Asper Centre for Theatre & Film
400 Colony Street (Enter from Balmoral Ave)
Phone: 204-786-9970

Ticket Reservations
204-786-9152
(January 21)